



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVERNMENT DEGREE COLLEGE BILLAWAR

DEWAL, BILLAWAR, KATHUA

184204

www.gdcbillawar.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Government Degree College Billawar located in Dewal area of Billawar was established in 2005 and is permanently affiliated to the University of Jammu. It was established with a mission to impart education with a cutting edge to compete with the best in the world and this College is outcome of the long standing aspiration and demand of residents of the locality. In tune to its vision of becoming a globally recognised institute of academic excellence, the College makes concerted efforts to impart well blend of conventional and contemporary education to its students to give competitive edge in today's globalised world.

The College has witnessed remarkable growth since its inception particularly in university results. A substantial progress in university results has been noticed in recent years. The College owes its glory to the hard work and commitment of all staff and hundreds of students who have passed out of its campus with enormous knowledge and wisdom. The College boasts of offering all streams of courses including Arts, Science, Commerce and Computer applications to fulfil the needs of students of these hilly areas.

The College is wholly under the administrative control of Higher Education Department of Jammu & Kashmir Government that formulates all plans and policies regarding overall functioning of the College. All full time faculty members are appointed by the Govt. of J&K on the recommendation of State Public Service Commission following the eligibility criteria laid down by the University Grants Commission.

Vision

Govt. Degree College Billawar envisions to become a globally recognised institute of academic excellence imparting modern and traditional education through commitment, competition and compassion.

Mission

Our mission is to promote and impart education with a cutting edge to compete with the best in the world through innovation, erudition, conviction and inquisition using contemporary and futuristic technological methods.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

S: Institutional strengths

Location: Govt. Degree College is situated in Dewal area of Billawar Tehsil and spread on an area of 81 kanals and 17 marlas of land. The College campus is conveniently accessible to all students by road. It enjoys a unique locational benefit due to ease of access and college campus being near to Billawar town.

Courses: Since 2016, College has been offering CBCS courses in all subjects. Students are imparted skill enhancement and ability enhancement courses apart from discipline specific subjects to hone their skills and make them highly employable.

Discipline: The College gives due importance to maintain discipline and the number of working days are always above the norms set by University and UGC. Academic Calendar is being strictly adhered by the College in every session.

Admission: The College follows a systematic and transparent admission process. Admission committee takes initiative in making admission process smooth for the prospective students.

Faculty: The College has on its faculty, well qualified and dedicated teachers. Many among them have doctorate degrees in their respective subjects.

Social service: NSS unit of the College undertakes various social initiatives such as cleanliness drives, plantation drives, awareness about drug abuse etc. round the year which provide students a platform for community welfare work and making them morally and socially responsible citizen.

Assistance and Aid: The College has a well defined process for providing financial assistance to the needy students and they are informed through the College Prospectus and scholarship committee about various scholarship programmes.

Student Council: In order to inculcate leadership qualities the College has a student representative body duly elected by students.

Women empowerment: The College has been encouraging the female students to come forward in every sphere of life through a number of ways and means. The safety of female students is given due importance and priority with the creation of Women Development Cell to redress any concerns of female students.

Institutional Weakness

W: Weaknesses

Curriculum: Offering flexibility in curriculum design and courses to students is the basic problem being faced by all the affiliated colleges of the University. There is no formal provision for flexibility in courses to be offered to students.

Research: The need is being felt by every stakeholder to promote greater research and allied facilities in the college.

Hostel: The College does not have hostel facilities for students and need is being felt for building hostel facility

to accommodate both male and female students hailing from far flung hilly areas.

Student Progression: There is a need for formal mechanism in place for tracking student progression after completion of academic term.

Lack of industry interface: The College does not have an industry interface.

Institutional Opportunity

O: Opportunities

Aid of ICT: With increasing role of Information & Communication Technology in our daily life, the College can encourage utilisation of ICT optimally with virtual interaction.

Innovation: The College has a huge potential to encourage innovation and creativity through various schemes and initiatives among students.

Renewable energy: Although the College has initiated the process to replace conventional energy with solar energy by installing required number of Solar panels on the spacious rooftop of the college for Energy harvesting.

Modernisation: There is scope for modernisation of existing classrooms with ICT facilities like LCD Projectors.

Laboratories: The College can bring latest science equipments and apparatus to make laboratories more hi-tech and enable students to carry out experiments with latest technologies.

Subjects: The College can introduce more subjects like BBA, Geology, Statistics etc. after obtaining required approval from Higher Education Department. There is a scope for expansion of existing science laboratories.

Paradigm changes: The College recognises the fact that evolution is a natural process and it is perpetual in nature. To keep pace with changing time and compete in today's cut throat competition the need has been felt to impart soft skills, socialisation and proficiency based learning to students. The College has taken several small steps in this direction and more practical steps need to be taken to make students highly skilled and employable.

Library: With the help of ICT facilities our library can be made computerised to save the time and resources. Technology like INFILIB net can be introduced for automation of library. More books relevant to different disciplines can be brought to expand the book base of library.

Green initiatives: There is a huge scope for the College to plant saplings in the College campus to make it a Green campus.

Courses: To meet the growing need of modern job market, the College can introduce various vocational courses in near future.

Institutional Challenge

C: Constraints

Infrastructural constraints: Adequate level of infrastructural facilities is the basic requirement of all institutions and the ever increasing student enrolment over the years in our College makes the existing infrastructure insufficient. Adoption of CBCS Courses in last two years has taken a heavy toll on the existing infrastructure to accommodate students. Meeting the infrastructural requirement in future continues to pose as a constraint.

Faculty: Although the College has a pool of well qualified regular faculty, yet there are many departments which do not have regular faculty and ad-hoc faculty members are appointed session-wise which obstruct teaching in the College. Recruitment of permanent faculty is the common challenge that many affiliated colleges are facing and our College is no exception.

Student progression: The College has a challenge before it to strengthen alumni base and track student progression at the end of every academic session.

Brain drain: With the hope of greater exposure, meritorious and talented students of this region generally migrate to city colleges in search of better education

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

CRITERION 1: CURRICULAR ASPECTS

Govt. Degree College Billawar established in 2005 aspires to be an institution of academic excellence through its pedagogy and knowledge management. The College has a well articulated vision, mission and objectives. The College is committed to the basic principles of all round development and self-actualisation to exploit full potential of students and faculty members through participatory approach. The vision, mission and objectives of the College are disseminated through College website and publication in prospectus.

This criterion lays emphasis on curriculum aspects including its planning, effective implementation, its enrichment and feedback system in the College. The proper implementation of the curriculum requires innovative teaching and learning beyond four walls of classroom, employ myriad range of teaching methods to impart value-based knowledge to intellectually diverse student base. The College strictly adheres to the prescribed University academic calendar and curriculum. A significant number of the College faculty is engaged in curriculum design and syllabus framing at the University. Every department ensures proper implementation of the curriculum prescribed by University. The IQAC takes a close watch on the implementation of curriculum regularly.

Choice Based Credit System introduced by the College is providing greater flexibility to students for enhancing their skills and make them more employable in contemporary job market. Various kinds of debates, symposium, quiz programmes etc. are being organised by the College to provide platform to students to excel beyond academic fields. With a purpose to promote leadership qualities among students and address student

related concerns, students' representatives are being elected by students.

In order to promote open communication students are always encouraged for providing feedback about teaching and overall functioning of the College to make learning more student centric.

Teaching-learning and Evaluation

CRITERION II: TEACHING, LEARNING AND EVALUATION

Since the College offers conventional programmes students' performance in the qualifying examination is the only yardstick employed to assess their aptitude for admission. Their knowledge and understanding about subject is perpetually evaluated from the day of commencement of class work. For assessment purposes, internal assessment exam both in theory and practical is conducted in every semester before the external semester exam and it carries a weightage of 20% and 50% respectively.

The Principal of the college convenes meetings of the Head of the departments at regular interval to ensure the completion of syllabi of all semester classes before the commencement of external semester examination. The university result of each semester class is an important yardstick to assess the performance of the teaching faculty. The College follows the API method for evaluating the performance of faculty in teaching, learning and extension activities. Library plays a pivotal role in creating learning environment in any educational institution. The College has a library which is open during working hours and it has wide range of books, periodicals, newspapers and magazines. It has adequate sitting capacity for the readers.

The process of admission is quite transparent, objective and properly administered mechanism complying with all prescribed norms by University of Jammu, UGC and Govt. of Jammu and Kashmir. The streamlined and ease of access procedures ensure equitable access to all prospective students from all background. The College strictly follows the reservation policy prescribed by the University of Jammu during admission process.

The College aims at making teaching and learning student centric which enable students to think, analyse, be creative and think out of box. In this direction, the College has taken several steps by establishing Smart class room equipped with LCD Projector and other required audio visual aid and by organising debates, symposia etc.

Research, Innovations and Extension

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

Govt. Degree College appreciates the role research and innovation play in learning and development in any educational institutions and is committed for developing an inclination towards research among both students and faculty. Teachers are encouraged to participate and present research work in various conferences, seminars and workshops organised by educational institutions from time to time and duty leave is granted to the faculty for the purpose. Students are also encouraged to participate in various seminars, symposia, debates, etc.

The College takes pride in having a good number of its faculty with many published research papers to their

credit. The faculty members who wish to pursue Ph.D can avail study leave after obtaining approval from Higher Education Department of Jammu and Kashmir Government. The College plans to introduce College newsletter in near future. The College–industry interface can be established through lectures, seminars and workshops and the College has not been able to take up consultancy programmes as yet but it is planning for the future.

The College firmly believes in inculcating value based education and make students socially responsible citizens. Various outreach programmes for vulnerable sections of society are organised by NSS and NCC units to extend a helping hand. These kinds of programmes help in creating a congenial environment in which learning takes place outside classrooms as well. Cleanliness drives, visit to orphanage, health related camps are some steps taken in this direction.

Infrastructure and Learning Resources

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

The College is situated in Dewal area of Billawar which is surrounded by lush green fields and residential homes. For more than one decade, the College has been striving hard to offer a wide range of facilities to assist its students in their studies and give access to required reading materials, equipments and information. The College can proudly claim that it has succeeded in providing necessary infrastructural facilities to its students over the years. Recently our College has introduced Wi-Fi facility for providing internet access to students and faculty. The College has science laboratories equipped with requisite equipments and apparatuses required to conduct experiments prescribed in the curriculum. One large classroom has been designated as Smart classroom and it has been equipped with LCD Projectors and complete audio visual capability. Our library houses a good collection of books, periodicals and newspapers for the advantage of students and faculty.

The College firmly believes that sound mind resides in a sound body. To cater to the needs of students, College has a large open playground, a badminton court and volleyball court. There is a College canteen which serves as a refreshment point. To instil a sense of social responsibility among students our College has units of NSS and NCC and there are separate rooms earmarked for the purpose.

One State-of-the-art multi-purpose hall is in its final stage of completion and once it is completed it caters to the needs of all extra co-curricular activities. There is adequate parking space for staff and students. Staff room of the College is fully air-conditioned and equipped with attached separate washrooms for male and female staff members. There are two separate washrooms each for male and female students in the college campus. Adequate water coolers have been installed for safe drinking water to the students and faculty.

To promote regularity and punctuality among staff members the College has installed two ADHAAR based Biometric Attendance System Machines. Every staff member marks attendance using Biometric followed by manual marking in Attendance Register.

Student Support and Progression

CRITERION V: STUDENT SUPPORT AND PROGRESSION

At Govt. Degree College Billawar learning is a way of life. The college acknowledges achievements and recognises excellence by conferring various medals and awards to its students who have excelled in academic and extra co-curricular activities. Striving to inculcate academic excellence in students the faculty members organise symposia, debates, and quiz competitions etc. regularly for students apart from routine curriculum activity.

To address concerns of students' community various committees such as Complaints and Grievances Redressal Cell, Students' Welfare Committee, Anti – Ragging Cell, etc. have been constituted time to time for effective dealing of all kinds of problems concerning students. With the objective of extending help to weak and needy students (if any) remedial classes and tutorials are organised for them. Feedback is taken from the students on teaching and overall college infrastructure and the same is analysed and followed by corrective measures for improvement and excellence.

To encourage female students to excel in all spheres of life, our College has a Women Development Cell to cater to the needs of female students.

The students of the College have gradually excelled in academic and extra - curricular fields through continuous efforts made by students and faculty. Several students have brought laurels to the College both in academic and co – curricular activities. The College plans to hold its alumni meet every year in near future wherein they assemble to rejoice and share their college life experiences.

Apart from infrastructural facilities the strength of the College lies in offering conducive teaching-learning and competitive environment to students and faculty which would go a long way in developing and maintaining excellence that the College is known for.

Governance, Leadership and Management

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

Maintenance and improvement of quality occupies a crucial place in core value of the College. To ensure quality, the College has an effective Internal Quality Assurance Cell (IQAC) to monitor academic, co – curricular, infrastructural needs of the College. The IQAC persistently reviews the teaching learning process. This would go a long way in streamlining academic quality delivery system of the College. The College being state funded institution is required to operate within the limits of statues, rules and procedures prescribed by Govt. Despite this the College has been able to act liberally and find itself on the right track of speedy growth.

The Principal of the college convenes regular meetings of the faculty to make policies to realise the vision and accomplish mission of the College enshrined in prospectus. The College believes in participative management and faculty members are part of different committees and the views of the committee members are sought in decision making process. The College has an active Grievances Redressal Cell which deals with resolving all kinds of complaints that emerge in campus from time to time. To lessen frequency of grievances by various stakeholders the College always welcomes open communication to avoid complaints at initial stage and come up to the expectation levels of all stakeholders. As a result no case of ragging has been reported till date in our

College.

To ensure optimum utilisation of available funds the College prepares annual budget and submit it before Higher Education Department for the necessary approval. There is total transparency in the financial management with all purchases being done by using Government electronic market portal GeM platform. The College also gets administrative and academic audit done to maintain quality assurance in financial management.

Institutional Values and Best Practices

CRITERION VII: INNOVATIONS AND BEST PRACTICES

The College has taken several steps with a purpose to promote innovations and best practices. NSS volunteers of the college have taking part in plantation drive and cleanliness drives both within and outside the college. The College maintains a few large trees and encourages students and faculty to plant saplings in the College premises. In order to provide help to the weak and underprivileged students the College has been promoting scholarship programs. At times even the faculty members contribute voluntarily out of their own pocket for payment of admission fee to underprivileged students.

In recent years the College has developed a practice of reducing power consumption by replacing Fluorescent bulbs with energy saving LED bulbs. Switching off the lights and other electrical equipments when not in use is one of the proactive measures that is being encouraged and practised in the College. In order to reduce carbon footprints in campus the College has started online dissemination of notifications on website of the College. This kind of steps would go a long way in gradually conserving trees. To create awareness about the delicate natural environment among students the College organises annual environmental tour to such places. Moreover, most of the students use public transport facility to reach the College which is eco-friendly step and reflects proactive attitude towards conservation of delicate environment

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT DEGREE COLLEGE BILLAWAR
Address	dewal, Billawar, Kathua
City	Billawar
State	Jammu And Kashmir
Pin	184204
Website	www.gdcbillawar.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Suresh Kumar Sharma	01921-222061	9419207800	01921-22206 11	gdcbillawar2005@ gmail.com
IQAC Coordinator	rakesh sharma	01921-222062	9419239100	01921-22206 21	rakesh78phy@gma il.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-01-2005

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Jammu And Kashmir	University of Jammu	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	27-11-2007	View Document
12B of UGC	27-11-2007	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	dewal, Billawar, Kathua	Rural	8.2	60000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCA,Bca	36	twelfth	English	40	1
UG	BCom,Commerce	36	twelfth	English	80	7
UG	BA,Arts	36	twelfth	English	520	384
UG	BSc,Science	36	twelfth	English	640	286

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				30			
Recruited	0	0	0	0	1	0	0	1	9	4	0	13
Yet to Recruit	0				0				17			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				20
Recruited	12	0	0	12
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	5	0	0	5
M.Phil.	0	0	0	0	0	0	1	3	0	4
PG	0	0	0	1	0	0	3	1	0	5

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	2	0	5
M.Phil.	0	0	0	0	0	0	2	4	0	6
PG	0	0	0	0	0	0	4	14	0	18

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	2	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	643	0	0	0	643
	Female	726	0	0	0	726
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	78	74	87	57
	Female	73	51	61	51
	Others	0	0	0	0
ST	Male	72	78	74	85
	Female	37	35	44	36
	Others	0	0	0	0
OBC	Male	41	36	39	34
	Female	61	50	60	51
	Others	0	0	0	0
General	Male	291	454	519	505
	Female	460	559	566	483
	Others	0	0	0	0
Others	Male	128	0	0	0
	Female	90	0	0	0
	Others	0	0	0	0
Total		1331	1337	1450	1302

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 22	File Description	Document
	Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	4	4	4	4

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1331	1337	1450	1306	903

File Description	Document
	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
362	324	365	324	188

File Description	Document
	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
128	93	211	242	121

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
17	10	9	6	6

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
32	32	32	32	32

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 21

Number of computers

Response: 31

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
134	158	67	74	49

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Response:

The curriculum is designed by the University of Jammu to which the College is affiliated and is implemented as per the norms and guidelines prescribed by University of Jammu. Moreover, various notifications regarding curriculum issued by University from time to time are strictly followed. To ensure efficient and effective delivery of curriculum the College follows certain systematic and rigorous processes as discussed below:

Time table: The College prepares time table well in advance before the commencement of every semester session and the same is displayed on notice board and uploaded on website of the College.

Teaching: Class lectures, demonstrations, presentations, practical classes, educational tours, etc. are teaching methods used for teaching. The Principal takes the status report about extent of syllabus completion from every departmental head. Surprise visits are paid by the Principal to ensure that classes are held regularly. If any department finds out that a student is not doing well then counselling session is facilitated to help the concerned student.

Evaluation: Internal assessment system is in place to measure the performance of students. Some departments require students to prepare case study as a part of regular class work. Moreover, class-tests on regular basis are conducted to assess the progress of students. The college has a practice of inviting external teachers for conducting various practical tests in science disciplines.

Infrastructural support: To carry out practical classes, the College has well equipped science laboratories and Computer labs which cater to the needs of the students. Old and obsolete apparatuses are replaced from time to time on the recommendations of Head of the departments and other concerned teachers.

Feedback: Teachers take regular feedback from students to make teaching practices more student-oriented.

The above mentioned content delivery process is carried out in a systematic manner to make it sure that students comprehend the curriculum courses taught in the classes.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 312.5

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	6	5	4	4

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility**1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years**

Response: 154.55

1.2.1.1 How many new courses are introduced within the last five years

Response: 34

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system

has been implemented

Response: 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 4

File Description

Document

Name of the programs in which CBCS is implemented

[View Document](#)

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs

[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The College firmly believes in addressing contemporary issues steadfastly for which the College offers various cross cutting courses relevant to gender, human values, environment, sustainability and professional ethics for imparting value based knowledge to students.

Gender relevant issues in curriculum

Basic concept on gender relevant issues like women empowerment has been adopted in various subjects

like Sociology, Political Science, Commerce, etc. The College has constituted Women Development Cell to extend helping hand to female students.

Environment and Sustainability

To inculcate a sense of responsibility towards environment and its sustainable development students are taught environmental science. Moreover, environmental science is the compulsory subject for every student in 1st Semester. Various aspects are included in the program like Global warming, deforestation, pollution, depletion of natural resources, rain water harvesting, environmental laws, bio diversity conservation, solid waste management, recycling of resources etc. to create awareness on the environment and its sustainability among students.

Human values and Professional Ethics

Special attention has been paid for inculcating human values and ethical practices among students. Ethical values propounded by great thinkers like Gandhian ethics, Virtue ethics by Plato and Aristotle etc. are being taught to students. The courses such as (AECC) English, Business Communication etc. are primarily meant to familiarise students with professional ethics and linguistic skills required in professional domain. NCC and NSS units of the College help to imbibe the human values, discipline, nationalism and moral values among students by organising various socially relevant programmes.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 31

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 31

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships	
Response: 32.16	
1.3.3.1 Number of students undertaking field projects or internships	
Response: 428	
File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

<p>1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise</p> <p>A. Any 4 of the above</p> <p>B. Any 3 of the above</p> <p>C. Any 2 of the above</p> <p>D. Any 1 of the above</p> <p>Response: B. Any 3 of the above</p>
<p>1.4.2 Feedback processes of the institution may be classified as follows:</p> <p>A. Feedback collected, analysed and action taken and feedback available on website</p> <p>B. Feedback collected, analysed and action has been taken</p> <p>C. Feedback collected and analysed</p> <p>D. Feedback collected</p> <p>Response: D. Feedback collected</p>

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 105.45

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1331	1337	1450	1306	903

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1200	1200	1200	1200	1200

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 97.16

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
362	324	365	278	188

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

Assessment of learning levels

The college takes all possible steps to measure overall academic requirements of the students before the commencement of the program. As a routine practice, teachers interact with students to know about their subject background, academic performance in previous exam, their comfort level with medium of instruction etc. before the commencement of any teaching class. The abilities and potentials of the students are identified by teachers based on performance in class tests, punctuality, raising queries post lectures, creativity, presentation, etc. Apart from regular interactions, there is a system of continuous evaluation in place, which helps teachers to gauge students' learning levels. Assessment process comprises of surprise tests, class tests, presentations, etc. On the basis of performance in these tests, slow and advanced learners are identified by teachers.

Special programs for slow learners

Slow learners are extended helping hand by giving them extra time and counselling to identify the areas where they are lagging behind. In some cases, special care is given by teaching subjects in local languages apart from teaching in Hindi and English. Teachers also help slow learners during their break times. Peer support plays a pivotal role in learning process of slow learners and reading room in library serves as a great platform for this purpose.

Special programs for advanced learners

The College motivates advanced learners to go beyond syllabi to widen their knowledge horizon and building competitive edge in today's competitive era. Advanced learners are also encouraged to participate in declamations, quiz competitions, symposia to enhance knowledge about advanced aspects of their subjects.

A well- stocked library provides all students access to subject related books, competitive magazines and daily newspapers. In the CBCS curriculum choice has been given to students for choosing subjects based on their aptitude and interest.

2.2.2 Student - Full time teacher ratio

Response: 78.29

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.08

2.2.3.1 Number of differently abled students on rolls

Response: 1

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Learning at Govt. Degree College Billawar has always been student centred. Following measures are adopted for ensuring learning process more student-oriented.

Experiential learning:

Group discussions are held in many departments to encourage spontaneous thinking and improve communication skills among students. Many departments encourage students to work on their own and deliver their presentation on topic before class. Contents beyond the routine syllabus are also taught to the students to spread information about recent development and trends in concerned disciplines. LCD Projector is used occasionally by some departments to supplement the routine classroom teaching-learning.

Participative learning and problem solving methodologies:

The College organises educational tours like Botanical tours, Environmental Science tours, Geographical

tours, Zoological tours etc. to provide practical experience and clarify any kinds of apprehensions on whatever is actually happening in their concerned fields. Some departments require students to prepare case studies and problem solving topics to enable them to think creatively. BCA students are required to prepare projects as a part of their curriculum. B.Com students are also required to prepare case study on successful women entrepreneurs.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 29.41

2.3.2.1 Number of teachers using ICT

Response: 5

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 0

2.3.3.1 Number of mentors

2.3.4 Innovation and creativity in teaching-learning

Response:

Ample opportunities are provided to students to encourage critical thinking, innovative ideas and scientific and logical temper among students. Teaching pedagogies have been improvised to create conducive environment for innovations. Students are encouraged to study beyond core syllabus to enrich their knowledge base and integrate whatever they learn in classrooms with practical life. It is the endeavour of every faculty member to incorporate latest teaching pedagogies to create congenial learning environment which in turn helps in fostering innovations and creativity. Teachers motivate students to raise queries after lectures and advance their opinion to make teaching-learning process more interactive.

The College organises functions internally as well as sends students to participate in talent hunt programs, declamations, essay writing competitions, debates and symposia outside college to provide more learning

opportunities. Apart from regular lecture method and interactive mode of learning, some different methods are also followed as means of teaching which varies from department to department, such as BCA students are required to prepare project work, B.Com students need to prepare case study. Some science departments organise field visit tour to give hands on experience to students.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 30

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 41.44

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	5	4	4	1

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 8.82

2.4.3.1 Total experience of full-time teachers

Response: 150

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The College follows the guidelines prescribed by the University of Jammu for continuous internal evaluation purpose. Internal assessment test is conducted in the mid of the session and schedule of test is displayed well in advance on notice board. This helps students to prepare well in advance. Teachers are at liberty to assess the progress of students through regular class tests, regular feedback and interactive session. Several teachers take oral test to improve communication skills of students. These assessment methods help teachers to track progress of students over the period of time. Teachers also discuss about the marks scored by students in internal assessment so that student can take stock of their performance and bring improvement. Each department carries out their own internal evaluation for each paper to know that learning objectives of each paper are accomplished through various assignments. Continuous Learning Evaluation is an effective method for critically assessing whether learning objectives of all courses are

accomplished. Faculty members modify teaching methods if majority of students are not doing well. Those students who miss internal assessment test on account of ill health and engagements in Co-curricular activities of the College are provided opportunity to write internal test on a later date.

Currently, under Choice Based Credit System, 20 marks (out of 100) is for internal examination in theory papers. While for practical paper, 25 marks (out of 50) is for internal practical examination and rest 25 marks for external practical examination. A proper record is maintained in award roll register.

Attendance has been accorded paramount importance and students are required to have minimum 75% attendance under University rules to promote regularity and discipline among students. No students who have less than minimum attendance are allowed to appear in exams.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

All students are informed about internal assessment dates well in advance through notice displayed on notice-board and teachers in their respective classes also announce the same. Moreover, orientation program is conducted at departmental level during initial days of class work during which all such information is conveyed to students. Assessment comprises class presentations, class tests, group discussions and internal practical test held at regular intervals to analyse overall performance of students. Class teacher often teaches students how to improve marks by writing systemically in exams. Internal assessment is held in mid of the session and students get opportunity to have review of their performance and make improvement. After evaluation of answer sheets, students are informed about marks scored in respective papers. If any doubt about marking is raised by student, concerned teacher shows evaluated answer sheet to the student for resolving any doubts. Transparency and objectivity in evaluation system is completely ensured in this way.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Grievances pertaining to internal examinations are resolved internally at departmental level. If any discrepancy arises in marking and evaluation of internal assessment test, concerned teacher and internal assessment committee addresses the issues. Teachers are always ready to address any grievances raised by students. Moreover, concerned teachers display marks secured by students in their class for any kind of objection regarding marking in internal assessments. For grievances related to external examination, University of Jammu has transparent, time bound and efficient mechanism to resolve issues. Aggrieved students who wish to get the revaluation of answer sheets can apply for revaluation of his answer sheets in the University within a given time period notified by University.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE**Response:**

The College is affiliated to University of Jammu and the academic calendar prescribed by the University is strictly followed. The evaluation schedule provided in academic calendar is displayed on notice board and prospectus of the College. Internal assessment committee decides the date sheet for the conduct of internal assessment test and the time period for submission of completed award register by teachers in office. These dates are adhered by all departments during each session. The College has an IQAC with a senior faculty member as coordinator to plan, supervise and coordinate the efforts to ensure that prescribed academic calendar is strictly adhered by every department.

2.6 Student Performance and Learning Outcomes**2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students****Response:**

All programmes and courses offered by the College are governed by certain well defined targeted outcomes within the overall framework of vision and mission of the College. While program outcomes are not discipline specific, course outcomes on the other hand are specific to particular subject and course. Program outcomes are primarily aimed at developing professional expertise among students and course outcomes are oriented towards gaining in-depth knowledge in specific discipline. For implementation of pedagogy strategies, teachers explain learning objectives and intended outcomes for each course at the commencement of session as well as before teaching each unit in the syllabus. This assists students to know and appreciate the topic being taught in the class and its importance and relevance. Moreover, intended objective of each course is given in syllabi booklet and website of the University of Jammu for students and teachers.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution**Response:**

It is an endeavour of the College to ensure that outcomes stated by the College are accomplished by stakeholders. The evaluation system and routine feedback from students help in attaining program

outcomes, program specific outcomes and course outcomes. Attainment of program outcomes, program specific outcomes and course outcomes are done through system of internal assessment, debates, project preparation, class presentations, quizzes, etc. Various kinds of laboratory experiments are done under the guidance and supervision of teacher in-charge. Continuous assessment provides feedback on effectiveness of teaching learning process and learning outcomes of each course. Moreover, feedback on regular basis is sought from students to ensure that program outcomes, program specific outcomes and course outcomes are attained.

2.6.3 Average pass percentage of Students

Response: 50.07

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 753

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 1504

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 2.53

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 25

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The College intends to create conducive active ecosystem to develop innovation culture among faculty and students. Faculty members are encouraged to write research papers and present them in national and international conferences, seminars and workshops. For paper presentation and attending such kind of events, faculty members are given duty leave as per UGC laid down norms. Some faculty members have research papers published in reputed journals to their credit. Every science department has a well equipped lab to carry out practical work and computer department has a computer lab equipped with requisite

number of computers. Students are also guided and encouraged to participate in symposia, seminars, quiz competitions, debates, etc. In recent years, good number of students participated in symposia, quiz competitions, debates, etc. in and outside the College. Taking participation in such kind of events helps students to build networking skills and transfer of knowledge.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

List of workshops/seminars during the last 5 years

[View Document](#)

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.24

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	3	2	1	1

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 4.79

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	21	5	7	1

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The College is actively engaged in various extension activities from time to time in the neighbourhood community. NCC, NSS and Women Development Cell of the College organise various socially relevant programs to create awareness and sensitising students about social issues like cleanliness drive, plantation drive, gender issues, etc. NSS unit of the College organises annual camp in the neighbouring villages which helps students to get hand on experience of village life and understand village level problems. Students as a result are not only sensitised to social issues but also a sense of accountability is instilled in their minds. Students also take active participation in Govt. Initiatives, like International Yoga day, Swatch Bharat Abhiyan, etc. The College acknowledges its role and responsibilities towards community. All staff of the College takes active participation in all kinds of programmes to make it grand success.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years**Response: 0**

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Number of awards for extension activities in last 5 years

[View Document](#)**3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years****Response: 1**

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description**Document**

Number of extension and outreach programs conducted with industry,community etc for the last five years

[View Document](#)**3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years****Response: 0.33**

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	1	3	3	3

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Since establishment, the College has been laying emphasis on the creation and up-gradation of its infrastructure. For creation and improvement of infrastructural facilities, the College receives funds from Govt. of Jammu and Kashmir and UGC. Over the past more than one decade, the College has done remarkably well in terms of providing adequate facilities for teaching-learning. The College has 13 classrooms with white boards, one smart classroom with LCD Projector and smart board, every science department has well equipped laboratory, one library with more than 7000 books, a computer lab equipped with 25 desktop computers. For promotion of sports in campus, the College has a badminton court and a volleyball court. Sufficient lab assistants, librarian and other supporting staff are appointed for ensuring optimum utilisation of available infrastructural facilities. Students are encouraged to utilise the available infrastructure optimally. One multi-purpose hall is under construction and is in its final stage of completion. JioNet facility has been installed in campus for providing internet access to faculty and students. The College has been striving hard to improve its infrastructure every year to meet the ever growing needs of students.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The College has adequate facilities for outdoor- sports, an open ground for playing cricket, a badminton court and volleyball court. Students play games and practise various sports on these grounds. Teachers often guide and encourage students to take part in all kinds of sports and good number of students have performed well in various sporting and athletic events and brought laurels for the College. NCC cadets use open ground for parade rehearsal and other activities. Various cultural programmes such as, Teacher's day, Independence day, Republic day etc. are organised in campus. By taking participation in such events students get an opportunity to display their talents and skills. On 21st June, 2018 International Yoga day was celebrated in the College campus although as of now, the College does not have any dedicated yoga centre and gymnasium.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 23.08

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 3

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.**Response:** 98.44

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
18.34	150.96	117.29	88.08	43.56

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

As of now library is not automated and the College intends to get it automated using Integrated Library Management System in near future. The College has a well maintained central library with a good collection of all discipline books and periodical magazines which the faculty can use to enhance teaching learning experience and to impart latest information to students. At regular intervals new books are purchased on the recommendations of library committee on need basis. Apart from this, national and regional daily newspapers are available in the library. Teachers always encouraged students to use the library facility to augment their knowledge level. The College realises the importance of IT technology in every spheres of knowledge delivery and in the near future our library will become automated with Integrated Library Management System.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment**Response:**

The College library has a few collections of rare books apart from wide range of books of various disciplines. This includes books of classical literature of Hindi, Dogri, Urdu and English languages. Apart from this, library has a well stock of books of History, Science, Economics, Environment and Administration. In order to keep students abreast of current affairs, the library also has a diverse collection of competitive examination books. Various additions of new books are made to existing stock at regular intervals on the recommendation of library committee. Faculty members are also asked to provide the lists of books and periodical to be purchased for library. Every year adequate amount of funds is spent on the procurement of new books for the library.

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description**Document**

Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc

[View Document](#)

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 3.4

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR

in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.5	2.69	1.79	11	0

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 0.37

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 5

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The College has 25 desktop computers available in the computer lab and 2 desktop computers in administrative department for smooth functioning of office. The computer lab is powered by UPS for ensuring continuous uninterrupted power supply. Adequate number of Printing and Xerox machines has been available for use by faculty members for official purposes. Jio internet facility is available to the faculty members and students for academic and research purposes. Many departments with administrative works have been provided with computers and laptops.

The college has its own website www.gdcbillawar.com and it is being updated regularly by computer department of the College. Various notices and notifications are regularly uploaded for students and faculty members. Faculty members receive official notices on their registered mobile as well.

4.3.2 Student - Computer ratio

Response: 42.94

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)**>=50 MBPS****35-50 MBPS****20-35 MBPS****5-20 MBPS****Response:** >=50 MBPS**4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)****Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response:** 65.47

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
2.29	153.67	62.79	33.97	43.5

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**Response:**

Various facilities in the college are managed by different committees under the overall supervision of the Principal. Currently, the College has a Purchase & Development Committee, College Library Committee, Sports and Games Committee, Auditorium Inspection Committee for looking after physical, academic and support facilities. Each committee is headed by one Convenor and assisted by three or four members and they discharge their respective assigned duties as per laid down norms and procedures.

The College has 13 classrooms with white boards and proper sitting arrangement for students. Some departments occasionally use smart class room which is equipped with LCD Projector and smart board. Each science department has a well equipped laboratory and new equipments are procured periodically on the basis of requisition submitted by concerned science department and approval by purchase committee and the Principal. Computer lab has 25 desktop computers with UPS facility. The College Library has 8750 books of different disciplines, competitive magazines and daily newspapers.

In order to maintain these facilities, the College utilises funds received from Govt. Of Jammu and Kashmir and fees collected from students for these purposes. The College seminar hall is occasionally utilised by various Govt. Departments for organising official trainings and programmes. The college building is also used as polling station for election purposes. The College play ground is occasionally used by local youths and college students for various outdoor games after obtaining prior permission from the Principal. Sufficient number of support staff is engaged by the College for maintaining and keeping the available infrastructure in good form.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 2.28

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	70	74	4	7

File Description

Document

Upload self attested letter with the list of students sanctioned scholarships

[View Document](#)

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 1.34

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	15	50

File Description

Document

Number of students benefited by scholarships and freeships besides government schemes in last 5 years

[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Details of the students benefitted by VET

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response: Yes****File Description****Document**

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

[View Document](#)

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years**Response: 0**

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Details of student placement during the last five years

[View Document](#)**5.2.2 Percentage of student progression to higher education (previous graduating batch)**

Response: 10.16

5.2.2.1 Number of outgoing students progressing to higher education

Response: 13

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 4.72

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	3	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
44	27	32	22	20

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years

[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

To inculcate and develop leadership qualities among students, the College has students' body duly elected by students in a parliamentary manner as per the norms laid down under rules. Representatives of students actively raise their concerns and strive hard to get the issues resolved in a very democratic way. The Council make it sure that students' interests are represented and their grievances voiced and resolved in the College administrative bodies. Students of each department elect their class representatives. The students' representatives of students' council also help new students during admission time and properly guide them. They also organise fresher's Welcome and Farewell festival every year.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 0

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Although Govt. Degree College Billawar does not have Alumni Association, yet former students who have passed out from the College often visit the College and have informal interactive meeting with faculty members. Alumni Association can significantly contribute in the overall development of the College. Faculty members and students acknowledge the importance of forming Alumni Chapter. Keeping this in mind, the College plans to organise alumni meet and constitute Alumni Association of Govt Degree College Billawar. The College always welcome its former students and those who have excelled in their professional life are invited occasionally to inspire current students. Suggestions received from former students are given paramount importance by the College for the overall improvement of academic and infrastructural facilities.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

o

Govt. Degree College Billawar envisions to become a globally recognised institute of academic excellence imparting modern and traditional education through commitment, competition and compassion.

o

Our mission is to promote and impart education with a cutting edge to compete with the best in the world through innovation, erudition, conviction and inquisition using contemporary and futuristic technological methods

Governance of the College:

The Higher Education Department, Govt. of J&K is the apex management body. It conducts regular meetings for formulating effective policies and plans for improving quality of higher education system in the State. Suggestions are sought from the Principals and directions are also passed by Commissioner Secretary, Higher Education Department for enhancing teaching learning process and smooth functioning of the Colleges. The Principal convenes periodic meetings with faculty members to discuss about future course of action for successful accomplishment of stated vision and mission. Feedback from both faculty and non-faculty staff are also taken and incorporated in the decision making process. Final work on plan is executed with the assistance of the concerned Committees/Cells of the College and all staff of the College. Review meetings at regular intervals are held and chaired by the Principal. The Higher Education Department, the Principal and all staff work with esprit-de-corps spirit in tune with the vision and mission of the College.

6.1.2 The institution practices decentralization and participative management

Response:

The College firmly believes in culture of decentralisation and participative management and efforts are being made to promote this style of management. A staff secretary is duly elected by staff to address staff related issues in the College. The Higher Education Department gives adequate autonomy to the Principal

for ensuring smooth and efficient functioning of the College to accomplish the stated vision and mission. For the smooth functioning of the College, various Committees and units are formed and these Committees have sufficient freedom in their area of operations. Every convenor and member leave no stone unturned to accomplish the respective assigned task. Academic responsibilities are distributed among all the faculty members. Periodical meetings are held for addressing routine issues and faculty members discuss about action plan for early resolution of issues. Feedback and suggestions are always encouraged in such meetings and efforts are made to implement them.

For instance, NCC units organised Surgical Strike Day on their own and cadets expressed their feeling of pride in joining NCC and expressed their cherished aim of becoming soldier to safeguard borders of our motherland. The Principal gives full autonomy in arranging these kinds of activities to concerned committees and students.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Since the College is wholly financed by Higher Education Department, Govt. Of J&K, every Perspective/Strategic plan for development has to be intimated and get approved from this apex Governing Body. The Perspective/Strategic plan for future includes following targets:

- The College strives hard to become institute of academic excellence by providing congenial teaching learning environment to students and faculty.
- Introduction of other contemporary courses in the College like BBA, Honours courses etc.
- Encourage faculty to take up research and scientific projects which will benefit academic environment.
- Equip laboratories with latest and advanced equipments to instil scientific temper among students.
- Conduct extra classes for helping students to prepare for competitive papers like IAS, KAS, Banking, SSC exams etc.
- Beautification of the College campus and work on this front has already been commenced.
- Encouraging involvement of alumni in all aspects of the College for overall development.

These are the main perspective plans which the College desires to accomplish and the College makes concerted efforts to translate these plans into actions. In 2016, College held several meetings for the smooth introduction of CBCS Courses and strategic plan was formulated and later implemented successfully. This can be quoted as an example of successful strategic planning and its implementation.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The College is governed by prescribed rules and regulations issued by the Higher Education Department, Govt. of J&K and by University of Jammu in academic, administrative and financial matters. The Governing Body is the apex body and is at the helm of organisational structure of the College. It is the top management relating to decision making process and major decisions are taken by this apex body. The Principal acts as an administrative head and various functions are delegated to concerned committees and its members. Regarding service rules of employees it is governed by Jammu & Kashmir Civil Services Rules. Regular faculty members are directly recruited by Jammu & Kashmir Public Service Commission on the basis of vacancy of posts referred by Higher Education Department, Jammu and Kashmir Government. All the prescribed eligibility criteria framed by UGC for appointment are strictly followed. While, Jammu and Kashmir Service Selection Board recruits non-gazetted staff working in the College. Every year all the teaching faculty are required to fill Performance Based Self Appraisal format including Academic Performance Indicator score which is used as one of the basic yardsticks for promotion and same needs to be submitted in Principal office for further remarks on content.

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development**
- 2.Administration**
- 3.Finance and Accounts**
- 4.Student Admission and Support**
- 5.Examination**

- A. All 5 of the above**
- B. Any 4 of the above**
- C. Any 3 of the above**
- D. Any 2 of the above**

Response: E. Any 1 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The formation of various Committees and Cells serve as an integral aspect of ensuring improvement in functioning of the College. The most important and mandatory one is the Internal Quality Assurance Cell (IQAC) which serves as a pillar for the development and growth of the College. There are many other Committees (About 23) to assist College administration in discharging academic and administrative duties efficiently and diligently. Respective Committees convene periodical meetings to discuss on task to be performed. All members and other staff cooperate in performing their assigned tasks in efficient and professional manner. The College has following committees for smooth functioning;

IQAC Committee

College Complaints and Grievances Redressal Committee

Women Development Cell

Anti-Ragging Committee/ Medical Aid

College Purchase & Development Committee

College Discipline Committee

College Canteen Committee

College Scholarship/Financial Aid/ST/SC/Minorities/Welfare Committee

College Assessment/Examination Committee

College Library Committee

College Cultural/Social Activities/Symposium Committee

Sports/Games Committee

Mass Media/Press/Publication/Magazine Committee

College Tour/Picnic Committee

Red Ribbon Club

Student's Welfare/Aid Committee

Career Counselling/Guidance/Placement Committee

Local Fund Employee Committee

UGC Committee

RTI Committee

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

As per terms of employment of Govt. of J&K, following welfare measures are extended to all teaching and non-teaching staff of the College:

All staff appointed prior to year 2010 is eligible for pensionary benefits, contributory provident fund and gratuity on retirement. Those who have joined after 2010 are covered under New Pension Scheme. Teaching staff are eligible for availing various kinds of leave as per the UGC norms and Govt. of J&K rules, while non teaching staffs are governed by Govt. of J&K rules for leave purpose. To enable teaching faculty to keep abreast of recent developments in education and widen their knowledge horizon, the College allows teachers to participate in National/International Conferences, Workshops etc. Recently, Govt. of J&K has signed Memorandum of Understanding (MOU) with JK Bank to provide hassle-free credit facilities and other banking services at concessional rates to employees. The College has a future plan for building residential quarters for staff.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 24.73

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	4	1	2	2

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:**Institution has Performance Based Appraisal System for teaching and non-teaching staff**

The College follows the self appraisal method for evaluating the performance of the teaching and non-teaching staff. All employees prepare comprehensive self assessment formats annually and submit to the Principal who in turn places the same before the screening committee at the time of promotion. These appraisal reports serve as necessary document for career advancement system (CAS) of employees. Teaching staff are required to maintain records of teaching, examinations, college works, research etc. to calculate API Score as per the requirement of Career Advancement Scheme by UGC. They are encouraged to participate in all the activities and improve in those areas where they are lacking.

6.4 Financial Management and Resource Mobilization**6.4.1 Institution conducts internal and external financial audits regularly****Response:****Institution conducts internal and external financial audits regularly**

The College follows the norms prescribed by Govt. of J&K for internal and external financial audits. The annual budget is allocated to the College by the Govt. of J&K on the basis of budget estimation submitted. The funds received by the College are periodically audited and the utilisation certificates and statements of expenditures as per prescribed formats are submitted to the Govt. of J&K in due course of time. The last audit was conducted by Audit and Accounts section of the Principal Accountant General, Govt of J&K in the year 2016.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)**Response: 0**

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Being a Govt. College, utilisation and mobilisation of funds is governed by financial rules prescribed by Govt. of J&K from time to time. The College accounts section prepares annual budget estimate under the overall supervision of the Principal. This estimate is then sent to Higher Education Department of Jammu and Kashmir Government by the College. The College then receives budget approval letter and accordingly utilise the approved funds judiciously and optimally. As of now the main sources of funds are Grants from State Govt., Tuition fees from students and UGC Grants. Various important Committees such as College Purchase & Development Committee, Library Committee and Internal Quality Assurance Cell oversee and supervise the optimal utilisation of resources at College disposal.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the College has been playing a pivotal role in the overall growth of the College since its inception. The College understands that IQAC must evolve quality measurement and enhancement mechanisms in all spheres of academic and administrative functioning to ensure high quality standards. IQAC has been very instrumental in standardisation of teaching learning process and infrastructure of the College. It gives suggestions for creation and renovation of infrastructure in the College and bringing about improvement in teaching learning process for the welfare of students

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The College through its IQAC reviews teaching learning process, structures and methodologies of operations and learning outcomes at regular intervals. The IQAC suggests several measures for improving teaching learning process and steps have been taken to augment learning outcomes. Use of ICT is always encouraged and a smart class room is always available for delivery of lectures with the help of power point presentations. Moreover, teachers are encouraged to take feedback from students to augment learning outcomes and creating conducive learning environment. Some latest educational teaching aids such as, white boards, LCD Projectors in smart class room and a smart board in computer lab have been procured for enhancing teaching learning experience.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

Number of quality initiatives by IQAC per year for promoting quality culture

[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

The College has made concerted efforts consistently to improve overall infrastructural facilities and enhancing teaching learning experience. On infrastructure front, a smart classroom has been established with required equipments, a smart board with LCD Projector has been installed in computer lab, science laboratories have been equipped with requisite equipments, work on multipurpose hall is in its final stage of completion, etc. With the introduction of CBCS Semester System in 2016, focus has been shifted to make curriculum student centric, students have a myriad of subject choices to choose subjects of their interest. Teachers are encouraged to incorporate ICT aid in imparting lessons to students and take regular feedback to assess the effectiveness and efficiency of teaching learning process.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 1

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

Apart from regular academic teaching and learning, the College also takes proactive steps in inculcating societal values to students. The College aims at spreading awareness about gender sensitivity.

Safety and Security:

The College accords top priority to the safety and security of students especially girls and is committed to provide a safe and congenial academic and working environment to all students and staff. Women Development Cell with all female members has been formed to guide and encourage female students to come forward in every field of life. Female teachers are deputed in case female students are participating in any co-curricular activities organised by other institutions. College Complaints Redressal committee addresses all complaints and works round the clock for prompt resolution of complaints.

Anti-ragging Committee is formed as per the guidelines of UGC and at the time of admission students are required to submit undertaking for non-involvement in any kinds of ragging activities. Anti-ragging banners are displayed on prominent places for the information of students. Till date no ragging case has emerged in our campus.

Counselling:

The College has a dedicated Women Development Cell (WDC) with all female faculty members for the welfare of female students. WDC conducts counselling for female students on one to one basis. General counselling is held in the beginning of the session to sensitise all students towards gender issues.

Common Room:

The College has separate washroom for male and female staff in staffroom. There are separate washrooms for male and female students. Detailed Project Report (DPR) has already been submitted to higher authority for construction of girl's common room in the College.

7.1.3 Alternate Energy initiatives such as:**1. Percentage of annual power requirement of the Institution met by the renewable energy sources****Response:** 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 98

File Description**Document**

Details of power requirement of the Institution met by renewable energy sources

[View Document](#)**7.1.4 Percentage of annual lighting power requirements met through LED bulbs****Response:** 0.39

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 0.38

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 98

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

Various kinds of wastes are segregated according to disposal rules and then dispatched to disposal sites managed by Billawar Municipal committee. Burning of garbage is strictly prohibited in the College campus.

Liquid waste management:

A negligible amount of hazardous waste generated in science laboratories during practical process is being taken care of by dumping in soakage pits by concerned department efficiently.

E waste management:

Electronic waste comprises of discarded and unusable electronic devices and equipments. Casual approach in processing of e-waste can have dangerous consequences on human health and lead to environmental pollution. To manage e-waste properly the college has a separate store room where e-wastes are stored

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The college has laid a well developed modernized rainwater harvesting mechanism to conserve the resource. The rain water accumulated on the rooftop as well as on all other places is channelized through underground drains to recharge the underground water. Excess rain water flowing down the drains is channelized into a narrow canal flowing outside the College. The College periphery is full of agricultural fields and excess water flown in canal is also used for irrigation purposes by local residents.

7.1.7 Green Practices

- Students, staff using
 - a) Bicycles
 - b) Public Transport
 - c) Pedestrian friendly roads

- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Students, staff using

1. Bicycles
2. Public transport
3. Pedestrian friendly roads
4. Plastic free campus
5. Paperless office
6. Green landscaping with trees and plants

Green practices have been incorporated and popularised by the College through organising awareness programmes and display of posters. As a regular working culture, electronic equipments and bulbs are switched off when not in use, Air-Conditioner and coolers are used for limited time period on need basis, etc. Most of the students either walk to the College or use public transport. Special care has been taken to maintain the campus plastic free. The campus is almost plastic free. It is the common practice in our College to discourage the usage of paper printing. Staff member are advised to minimise taking printouts, use both sides of the paper, etc. As far as possible, all kinds of documents are transferred and sent digitally.

Tree plantation program is organised annually by NSS unit of the College and students and staff members actively participate in such programs.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 5

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	1	2

File Description	Document
Report of the event	View Document
Any additional information	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: No

7.1.13 Display of core values in the institution and on its website

Response: No

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 8

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	1	1	3

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Every year, the College celebrates various national festivals with full enthusiasm and traditional fervour. Moreover, to highlight the contributions of the great Indian personalities their birth/death anniversaries are also observed in the College.

The College celebrates Republic day every year and on this auspicious occasion the Principal unfurls National Flag in campus. Various kinds of cultural programmes are presented by students and sweets are distributed.

Independence Day is one of the grand events that is celebrated with flag hoisting by the Principal followed by march-past by NCC Cadets of the College. Cultural activities on the theme of independence are performed by students.

Gandhi Jayanthi is celebrated to mark the birth anniversary of the Father of our Nation. On this occasion, the College organises activities like, symposium, declamation, debates etc. on the topic of Truth and Non-Violence. For the past few years, 2nd October, is also celebrated as Swacchta Abhiyan Divas for cleanliness drive.

In our College, in the honour of Dr. Sarvapali Radhakrishnan, his birthday i.e. 5th Sept. is being celebrated as Teachers' day and on this day special program is organised to spread the awareness about value of teacher in students' life. Cultural programmes are performed by students.

To instil patriotic feelings among students, Surgical Strike day is also celebrated in our College on 29th Sept. NCC unit of the College organises the event and cadets deliver their speeches on the topic.

College also celebrates birth/death anniversaries of various other great Indian personalities.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The College has adopted strategy to ensure timely, transparent and efficient functioning of all academic, financial and administrative departments. For this purpose, various committees have been formed to co-ordinate and ensure that the administrative and academic tasks get completed within given time period. Expenditures are incurred as per the prescribed Govt. norms duly approved by purchase committee. After incurring expenditures, bills, vouchers, relevant records, etc. are scrutinised by clerk and accountant. If everything is found correct and as per rule, then it is passed for payment by the Principal and adjusted in the books of account. Every financial transaction is transparent and purchases are made using Government online payment portal e-GEM. The Audit and Account section of Principal Auditor General carry out financial audit of the College. A group of faculty members conduct annual stock audit of all assets in the College. Academic audit of different departments are done by Coordinator of IQAC and the Principal. To ensure sound teaching learning process in the College, IQAC convenes meetings periodically and take review of ongoing process. All auxiliary functions are performed by concerned sections comprises of teaching and non teaching members.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Title of the Practice: Service to the Society (SAMAJ SEVA)

Purpose: The prime purpose of this practice is to instil a sense of social responsibility among students and encourage regular interaction with the people particularly rural residents to identify local problems and finding solution to those problems.

The Context: In relatively rural area like Billawar, the students are bit unaware about the problems of the contemporary society where they live. Hence, it is high time that students are made aware about the societal problems and motivating them to take active participation in eradicating these problems through participation in various social service schemes.

The Practice: In our College, NSS, NCC, and Women Development Cell motivates students to join wide range of social service activities like spreading awareness about ill effects of drug menace and open defecation, engaging in cleanliness drive, plantation drive, anti-corruption demonstration, participation in Beti-Bachao Beti-Padhao program, etc. By taking participation in these kinds of programmes, students get to know the actual problems being faced by society in modern era. To avoid and eradicate such problems, students engage themselves in social service like planting more trees, cleaning localities, creating awareness among masses about the importance of girls' education, harmful effects of dowry system and ill effects of open defecation, etc. The College also observes Vigilance Awareness Week to sensitise students and staff about corruption in public offices. Students also come to know about range of preventive measures to keep themselves and society away from these social menaces and the available solutions to get rid of such unacceptable social practices.

Evidence of success: Such kind of participation in social activities exposes students to real life problems in society apart from theoretical knowledge they gain from learning in classrooms. They get congenial environment and platform to develop leadership and managerial skills required to become successful human being in life. Both teachers and students come to know about importance of interdependence existence by taking participation in various extension activities. The exposure which they get after participation in various extension activities help them in changing their approach towards society and make them socially responsible citizen.

Problems encountered and resources required: Initially students are reluctant to join such extension programmes and convincing them for joining extension activities is quite difficult. These extension programmes are organised occasionally and for a short period of one day to five days. Students do not get

adequate time to comprehend the issue or problem in totality.

Best Practice II:

Title of the Practice: Financial Assistance to needy students

Objective of the practice: To extend financial aid to students who come from economically weaker family.

The Context: Students enrolled in the College are basically from nearby villages with rural background and there are some students who are not capable of paying admission fees due to adverse financial conditions of their family. To lend helping hands to these needy students, the College has a provision of scholarship for this purpose.

The Practice: Extending financial assistance to needy students is one of the best cultures and practices in our College. Sometimes, faculty members extend financial help out of their own pocket voluntarily to needy students. Our College has a financial assistance program for orphans and students from underprivileged sections of society. In the beginning of the session, applications are invited from such students who are orphans or who belong to underprivileged section of society for granting scholarship. Concerned students are required to fill up the application form and submit the form with required documents like BPL Ration Card, income certificate duly issued by the Tehsildar, admission fees receipt, etc. to the College Scholarship Committee. After verifying the genuineness of the claim by Committee and the Principal, the scholarship is disbursed by directly crediting in student's bank account. Moreover, there is a scholarship program by Government for students belonging to Scheduled Caste and Scheduled Tribe communities. To avail such scholarships, students need to fill up the prescribed application form and submit the duly filled application alongwith requisite documents to the College Scholarship Committee for further forwarding to concerned Government department for processing and releasing scholarship to these students.

Evidence of the success: The financial assistance provided by faculty members, the College and the Government serves as a good motivator to encourage students from economically weaker sections of the society to study hard and pursue their dreams. Many students have benefitted from such assistance. It proves extremely beneficial for industrious students whose family members cannot afford to pay fees due to their adverse financial conditions.

Problem encountered and resources required: Identification of such students who belong to financially

weaker family is very difficult task. Some students hesitate to reveal the financial conditions of their family.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Imparting Higher Education to first generation college students

Government Degree College is the only Govt. College that offers higher education in all streams of Arts, Science, Commerce and Computer Science in the Billawar Tehsil of Kathua District. The College's door is always open to all aspiring students who wish to pursue higher education after passing Higher Secondary Examination. The College campus being situated in hilly and relatively rural area, majority of the students generally come from such families whose parents have no college experience. It is the perpetual endeavour of the College to provide guidance to such students for excelling in life. Teachers try to identify the first generation college students for guiding them to choose subject according to their aptitude, interest and the skills students wish to acquire in life by organising counselling prior to admission.

Before the establishment of this College, most of the students from hilly areas used to look for job just after school education due to absence of College and ignorance of their parents about the importance of higher education. With the commencement of this College in 2005, enormous growth in the enrolment of students has been witnessed and most of the students come from nearby hilly villages. The number of student rose from meagre 25 in 2005 to 1369 in 2018 and female students constitute more than half of the total strength. To enable students from economically underprivileged sections of society, the College offers scholarship for their study. Moreover, teachers are always ready to contribute voluntarily to help needy students to meet expenditure on admission fees.

Remedial and extra classes are also arranged for slow learner students to enable them to cope up with growing competition. Regular class-tests and presentations are also conducted to assess efficacy of

teaching learning process and analyse the performance of students. Teachers are always ready to help students with smile during break times too. Academically weaker students are guided by concerned teachers as to how to improve upon weak areas.

It has been observed, that First Generation College students are relatively introvert and do not take active participation in other Co- Curricular activities. To encourage these students to come forward and take participation in such activities, teachers act as motivator and explain the importance of such participation for one's holistic development. Due to constant effort of teachers and hard work of students one girl student namely Ms. Pooja Devi bagged the Gold medals in 5km and 1500meteres running competition in 2017 inter college athletes competition held in University of Jammu. In academic field, one girl student namely Ms. Etika Mahajan secured first position in B.A examination in entire Jammu region. All this efforts on the part of College administration and the resultant performance over the years are on the right track to realise the vision of becoming a globally recognised institute of academic excellence imparting modern and traditional education through commitment, competition and compassion.

5. CONCLUSION

Additional Information :

Additional information:

The College functions under the overall supervision of Higher Education Department, Govt. of Jammu and Kashmir. On infrastructural front, the construction of Multi-purpose hall is in its final stage of completion, (DPR) detailed project report has been submitted to Higher Education Department for construction of girl's common room. For beautification purpose, request has been submitted for whitewash and renovation of building and levelling of open playground of the College. Once these works get completed, it will give a new and fresh look the College.

Concluding Remarks :

Conclusion:

The College has been striving hard to accomplish its vision and lives up to the aspirations of all stakeholders by utilising limited resources available at its disposal. With the passage of time, the College has witnessed impressive improvements in university semesters results. The near future endeavour of the College is to impart contemporary add-on courses/certificate courses so that students become successful in today's cut throat competitive world.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.2	<p>Average Enrollment percentage</p> <p>(Average of last five years)</p> <p>2.1.2.1. Number of students admitted year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1331</td> <td>1337</td> <td>1451</td> <td>1300</td> <td>900</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1331</td> <td>1337</td> <td>1450</td> <td>1306</td> <td>903</td> </tr> </tbody> </table> <p>2.1.2.2. Number of sanctioned seats year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1200</td> <td>1200</td> <td>1200</td> <td>1200</td> <td>1200</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1200</td> <td>1200</td> <td>1200</td> <td>1200</td> <td>1200</td> </tr> </tbody> </table> <p>Remark : As per provided table of total number of students admitted duly signed by principal for the year 2013-14, 2014-15 and 2015-16.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	1331	1337	1451	1300	900	2017-18	2016-17	2015-16	2014-15	2013-14	1331	1337	1450	1306	903	2017-18	2016-17	2015-16	2014-15	2013-14	1200	1200	1200	1200	1200	2017-18	2016-17	2015-16	2014-15	2013-14	1200	1200	1200	1200	1200
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1200	1200	1200	1200	1200																																					
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1200	1200	1200	1200	1200																																					
2.1.3	<p>Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years</p> <p>2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>128</td> <td>93</td> <td>211</td> <td>242</td> <td>121</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>362</td> <td>324</td> <td>365</td> <td>278</td> <td>188</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	128	93	211	242	121	2017-18	2016-17	2015-16	2014-15	2013-14	362	324	365	278	188																				
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Remark : As per supporting document from Office of Principal Govt Degree college, Bhillawar provided by HEI.

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
5	2	0	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
5	5	4	4	1

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.3.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	3	2	1	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
6	3	2	1	1

Remark : As per provided research papers by HEI.

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
18	150	62	61	43

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

18.34	150.96	117.29	88.08	43.56
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Remark : As per document provided by HEI duly signed by principal of the college.

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1.5	2.6	17.9	11	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1.5	2.69	1.79	11	0

Remark : As per average annual expenditure e for purchase of books and journals duly signed by principal.

4.2.6 Percentage per day usage of library by teachers and students

4.2.6.1. Average number of teachers and students using library per day over last one year

Answer before DVV Verification : 70

Answer after DVV Verification: 5

Remark : As per log book entries of teachers and students using library.

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2.29	153.67	62.79	34	43.5

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2.29	153.67	62.79	33.97	43.5

Remark : As per document provided by HEI.

5.1.1	<p>Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years</p> <p>5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>70</td> <td>0</td> <td>74</td> <td>4</td> <td>7</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>70</td> <td>74</td> <td>4</td> <td>7</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	70	0	74	4	7	2017-18	2016-17	2015-16	2014-15	2013-14	0	70	74	4	7
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70	0	74	4	7																	
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0	70	74	4	7																	
6.3.4	<p>Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years</p> <p>6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1095 1046 1229"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>3</td> <td>1</td> <td>2</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1308 1046 1442"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>4</td> <td>1</td> <td>2</td> <td>2</td> </tr> </tbody> </table> <p>Remark : As per certificates of teachers attending professional development programs for the year 2016-17 and 2017-18.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	0	3	1	2	2	2017-18	2016-17	2015-16	2014-15	2013-14	1	4	1	2	2
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	3	1	2	2																	
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1	4	1	2	2																	
7.1.1	<p>Number of gender equity promotion programs organized by the institution during the last five years</p> <p>7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1839 1046 1973"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>1</td> <td>0</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p>	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	1	0	1										
2017-18	2016-17	2015-16	2014-15	2013-14																	
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2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

Remark : As per photos of women's day for 2013-14 provided by HEI.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of students year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1331</td> <td>1337</td> <td>1451</td> <td>1304</td> <td>903</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1331</td> <td>1337</td> <td>1450</td> <td>1306</td> <td>903</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	1331	1337	1451	1304	903	2017-18	2016-17	2015-16	2014-15	2013-14	1331	1337	1450	1306	903
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1331	1337	1450	1306	903																	
1.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>128</td> <td>93</td> <td>211</td> <td>242</td> <td>121</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>362</td> <td>324</td> <td>365</td> <td>324</td> <td>188</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	128	93	211	242	121	2017-18	2016-17	2015-16	2014-15	2013-14	362	324	365	324	188
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2017-18	2016-17	2015-16	2014-15	2013-14																	
362	324	365	324	188																	
2.1	<p>Total number of classrooms and seminar halls</p> <p>Answer before DVV Verification : 13</p> <p>Answer after DVV Verification : 21</p>																				